

WEstjustice

Job Title	Lawyer
General	
Vision	WEstjustice believes in a just and fair society where the law and its processes don't discriminate against vulnerable people, and where those in need have ready and easy access to quality legal education, information, advice and casework services.
Purpose	To service the legal needs in the West in a way that addresses the systemic nature of disadvantage.
Reports to	Legal Director, Economic Vulnerability (oversees program) Program Manager, Tenancy (direct line manager)
Term	See Contract
Scope	You will be assigned to the Economic Vulnerability Program for general supervision and support but may be provided with the opportunity to work across other programs and projects based on service requirements.
Key Responsibilities/Expectations	
	<ul style="list-style-type: none"> • Undertake casework for clients in a generalist or specialist area of law, under supervision • Compliance with WEstjustice's policies, risk management processes and best practice guidelines • Contribute to team processes and systems to ensure we are running an effective legal practice • Contribute to internal WEstjustice working groups and external networks and steering committees • Contribute to creating and maintaining a culturally safe service for Aboriginal and Torres Strait Islanders and other marginalized groups • Student or volunteer supervision where appropriate • Contribute to policy/systemic impact work as directed (which may include maintaining statistics and project reporting requirements) • Contribute to broader monitoring and evaluation work where appropriate • Contribute to the implementation of the WEstjustice Strategy 2020-2023 and the Impact Areas 2020-2023 • Other relevant work as directed
Qualifications & Skills	
Key Selection Criteria	<p>Mandatory</p> <ol style="list-style-type: none"> 1. A degree in law, and eligible for admission to practice 2. Ability to listen to, engage with, and provide holistic legal assistance to vulnerable or disadvantaged clients 3. Strong commitment to social justice, including a demonstrated understanding of the social context of law and the issues faced by vulnerable communities and the ability to contribute to WEstjustice's systemic impact work 4. Demonstrated ability to work effectively with a range internal and external stakeholders 5. Ability to work under the direction of senior employees, including highly developed organisational and administration skills 6. Ability to supervise the work or volunteers and students

	<ol style="list-style-type: none">7. Ability to undertake community legal education work under direction.8. Excellent written and oral communication skills9. Understanding of and commitment to WEStjustice's Vision, Purpose, Strategic Plan and Impact Areas.
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Last Reviewed: May 2020
Next Review: May 2021