

<b>Job Title</b>	<b>Senior Family Violence/Family Lawyer</b>
<b>General</b>	
<b>Vision</b>	WEstjustice believes in a just and fair society where the law and its processes don't discriminate against vulnerable people, and where those in need have ready and easy access to quality legal education, information, advice and casework services.
<b>Purpose</b>	To service the legal needs in the West in a way that addresses the systemic nature of disadvantage.
<b>Reports to</b>	Program Manager, Family Violence (direct line manager) Legal Director, Family Violence & Family Law (oversees program)
<b>Term</b>	See Contract
<b>Scope</b>	You will be assigned to the Family Violence & Family Law Program for general supervision and support but may be provided with the opportunity to work across other programs and projects based on service requirements.
<b>Key Responsibilities/Expectations</b>	
	<ul style="list-style-type: none"> <li>• Operate a weekly outreach family violence and family law clinic at the Mercy Hospital (Werribee) and conduct relevant casework under supervision</li> <li>• Collect data obtained through the outreach clinic including preparation of regular reports for stakeholders</li> <li>• Ongoing stakeholder engagement with staff at the Mercy Hospital to strengthen relationships and encourage early referrals</li> <li>• Represent family violence intervention order clients at Sunshine Magistrates Court or Werribee Magistrates Court on a weekly basis as part of the family violence duty lawyer program (working with clients referred by stakeholders on the day of hearing as well as working with clients who are referred into the Early Resolution Service)</li> <li>• Assist clients in other clinics within the team from time to time</li> <li>• Supervise, delegate and review work completed by Victoria University law students on placement</li> <li>• Compliance with WEstjustice's policies, risk management processes and best practice guidelines</li> <li>• Contribute to team processes and systems to ensure we are running an effective legal practice</li> <li>• Contribute to internal WEstjustice working groups and external networks and steering committees</li> <li>• Contribute to creating and maintaining a culturally safe service for Aboriginal and Torres Strait Islanders and other priority client groups</li> <li>• Contribute to policy/systemic impact work as directed</li> <li>• Contribute to broader monitoring and evaluation work where appropriate</li> </ul>

	<ul style="list-style-type: none"> <li>• Contribute to the implementation of the WEstjustice Strategy 2020-2023 and the Impact Areas 2020-2023</li> <li>• Other relevant work as directed</li> </ul>
<b>Qualifications &amp; Skills</b>	
<b>Key Selection Criteria</b>	<p><b>Mandatory</b></p> <ol style="list-style-type: none"> <li>1. Hold (or be eligible to hold) an unrestricted practicing certificate</li> <li>2. Demonstrated experience providing family law and family violence advice and casework to priority clients</li> <li>3. Eligible to become a VLA Family Law Panel Certifier in order to apply for grants of aid</li> <li>4. Demonstrated external stakeholder management experience</li> <li>5. Ability to listen to, engage with, and provide holistic legal assistance to our priority client groups</li> <li>6. Strong commitment to social justice, including a demonstrated understanding of the social context of law, family violence and the issues faced by vulnerable communities and the ability to contribute to WEstjustice’s systemic impact work</li> <li>7. Demonstrated ability to work effectively with a range internal and external stakeholders</li> <li>8. Ability to work under the direction of senior employees, including highly developed organisational and administration skills</li> <li>9. Ability to supervise the work of volunteers and students</li> <li>10. Ability to undertake community legal education work under direction.</li> <li>11. Excellent written and oral communication skills</li> <li>12. Understanding of and commitment to WEstjustice’s Vision, Purpose, Strategic Plan and Impact Areas.</li> </ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>1. Prior experience as a family violence duty lawyer with a focus on assisting victim-survivors</li> </ol>

*Last Reviewed: July 2021*

*Next Review: July 2022*