

## WESTERN COMMUNITY LEGAL CENTRE LTD Lawyer, Youth Law Program Position Description

<b>Job Title</b>	<b>Lawyer, Youth Law Program</b>
<b>General</b>	
<b>Vision</b>	WEstjustice believes in a just and fair society where the law and its processes don't discriminate against vulnerable people, and where those in need have ready and easy access to quality legal education, information, advice and casework services.
<b>Purpose</b>	To service the legal needs in the West in a way that addresses the systemic nature of disadvantage.
<b>Reports to</b>	Legal Director, Youth Law Program (oversees program) Program Manager, Family Violence (direct line manager)
<b>Term</b>	See Contract
<b>Scope</b>	You will be assigned to the Youth Program for general supervision and support but may be provided with the opportunity to work across other programs and projects based on service requirements.
<b>Key Responsibilities/Expectations</b>	
	<ul style="list-style-type: none"> <li>• Undertake routine and complex casework and advocacy for youth clients (25 and under) in targeted areas of civil and criminal law under supervision</li> <li>• Participate in specialist legal clinics, including off-site clinics with multiple legal and non-legal partners e.g. school lawyer &amp; youth clinics;</li> <li>• Contribute to developing and delivering Community Legal Education sessions.</li> <li>• Develop key YLP stakeholder relationships as directed or related to your role</li> <li>• Compliance with WEstjustice's policies, risk management processes and best practice guidelines</li> <li>• Contribute to team processes and systems to ensure we are running an effective legal practice</li> <li>• Contribute to internal WEstjustice working groups and external networks and steering committees as required and related to your role</li> <li>• Contribute to creating and maintaining a culturally safe service for Aboriginal and Torres Strait Islanders and other marginalised groups</li> <li>• Student or volunteer supervision where appropriate</li> <li>• Contribute to policy/systemic advocacy work as directed (which may include maintaining statistics and project reporting requirements)</li> <li>• Contribute to broader monitoring and evaluation work where appropriate</li> <li>• Contribute to the implementation of the WEstjustice Strategy 2020-2023 and the Impact Areas 2020-2023</li> <li>• Other relevant work as directed</li> </ul>
<b>Qualifications &amp; Skills</b>	
<b>Key Selection Criteria</b>	<p><b>Mandatory</b></p> <ol style="list-style-type: none"> <li>1. A degree in law, and eligible for admission to practice</li> <li>2. Demonstrated legal practice experience in civil and/or criminal law, including managing key aspects of casework and client management</li> <li>3. Ability to listen to, engage with, and provide holistic legal assistance to</li> </ol>

	<p>youth clients experiencing or who have experienced disadvantage, trauma or other vulnerabilities</p> <ol style="list-style-type: none"><li>4. Strong commitment to social justice, including a demonstrated understanding of the social context of law and the issues faced by vulnerable communities and the ability to contribute to WEstjustice's systemic impact work</li><li>5. Demonstrated ability to work effectively with a range internal and external stakeholders</li><li>6. Ability to work under the direction of senior employees, including highly developed organisational and administration skills</li><li>7. Ability to supervise the work of volunteers and students</li><li>8. Ability to develop and deliver community legal education work under direction.</li><li>9. Excellent written and oral communication skills</li><li>10. Understanding of and commitment to WEstjustice's Vision, Purpose, Strategic Plan and Impact Areas.</li></ol>
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*Last Reviewed: December 2021  
Next Review: December 2022*