



WESTERN COMMUNITY LEGAL CENTRE LTD
Lawyer, Youth Law Program Position Description

Job Title	Lawyer, Youth Law Program
General	
Vision	WEstjustice believes in a just and fair society where the law and its processes don't discriminate against vulnerable people, and where those in need have ready and easy access to quality legal education, information, advice and casework services.
Purpose	To service the legal needs in the West in a way that addresses the systemic nature of disadvantage.
Reports to	Legal Director, Youth Law Program (oversees program) Program Manager, Criminal Law and Youth Clinics
Term	See Contract
Scope	You will be assigned to the Youth Law Program for general supervision and support but may be provided with the opportunity to work across other programs and projects based on service requirements.
Key Responsibilities/Expectations	
	<ul style="list-style-type: none">• Undertake routine and complex casework and advocacy for youth clients (25 and under) in targeted areas of civil and criminal law under supervision• Participate in specialist legal clinics, including off-site clinics with multiple legal and non-legal partners e.g., school lawyer, residential care homes & youth clinics• Regular outreach visits to these allocated clinics (e.g. residential care homes, schools and/or outreach youth hubs)• Develop and deliver Community Legal Education sessions.• Develop key YLP stakeholder relationships as directed or related to your role• Compliance with WEstjustice's policies, risk management processes and best practice guidelines• Contribute to team processes and systems to ensure we are running an effective legal practice• Contribute to internal WEstjustice working groups and external networks and steering committees as required and related to your role• Contribute to creating and maintaining a culturally safe service for Aboriginal and Torres Strait Islanders and other marginalised groups• Student or volunteer supervision where appropriate• Contribute to policy/systemic advocacy work as directed (which may include maintaining statistics and project reporting requirements)• Contribute to broader monitoring and evaluation work where appropriate• Contribute to the implementation of the WEstjustice Strategy 2020-2023 and the Impact Areas 2020-2023• Due to the role involving outreach, it is preferred that the applicant has access to their own vehicle• Other relevant work as directed
Qualifications & Skills	

Key Selection Criteria	Mandatory <ol style="list-style-type: none">1. A degree in law, and eligible for admission to practice2. Demonstrated criminal law casework and advocacy experience3. Demonstrated experience working with youth clients or similar client group experiencing or who have experienced disadvantage, trauma or other vulnerabilities4. Strong commitment to social justice, including a demonstrated understanding of the social context of law and the issues faced by vulnerable communities and the ability to contribute to WEstjustice's systemic impact work5. Demonstrated ability to work effectively with a range of internal and external stakeholders6. Ability to work under the direction of senior employees, including highly developed organisational and administration skills7. Ability to supervise the work of volunteers and students8. Ability to develop and deliver community legal education work under direction.9. Excellent written and oral communication skills10. Ability to travel to outreach clinics across the West, regularly attend youth office in Sunshine and other WEstjustice offices as required, and attend courts in CBD and regional areas.11. Understanding of and commitment to WEstjustice's Vision, Purpose, Strategic Plan and Impact Areas.12. Eligible for or current Working with Children Check
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*Last Reviewed: September 2023
Next Review: September 2024*