

WEstjustice

Job Title	Senior Lawyer – Youth Law Program
General	
Vision	WEstjustice believes in a just and fair society where the law and its processes don't discriminate against vulnerable people, and where those in need have ready and easy access to quality legal education, information, advice and casework services.
Purpose	To service the legal needs in the West in a way that addresses the systemic nature of disadvantage.
Reports to	Legal Director, Youth (oversees Program) Direct Line Manager – Youth Clinics and Crime Program Manager
Scope	You will work with the Youth Law Program (YLP) for general supervision and support but you may be provided with the opportunity or required to work across other programs and projects, based on service requirements. The focus of this role will be on providing and supporting legal assistance to youth clients under 25 yo in targeted areas of civil and criminal law in response to community and Centre needs.
Key Responsibilities/Expectations	
	<ul style="list-style-type: none"> • Undertake routine and complex casework and advocacy for youth clients (25 and under) in targeted areas of civil and criminal law under supervision; • Manage and develop key YLP stakeholder relationships e.g. Headspace and Wyndham CEC; • Continue role as school lawyer as directed; • Support coordination and delivery of specialist legal clinics/referral pathways including YCEIP or other clinics (on-site/offsite) with multiple legal and non-legal partners as directed; • Provide casework supervision/informal mentoring for junior staff (where required) or legal staff in other WEstjustice programs; • Coordinate YLP's police accountability systemic advocacy relating to it's strategic goals; • Under the direction of the Legal Director YLP/Direct Line Manager(s), assist with project management of YCEIP and or other medium-level projects, including maintaining statistics and ensuring project-reporting requirements are met; • Ensure compliance with WEstjustice's policies, risk management processes and best practice guidelines;

	<ul style="list-style-type: none"> • Contribute to team processes and systems to ensure we are running an effective legal practice; • Contribute to broader monitoring and evaluation work, where appropriate; • Contribute to relevant internal WEstjustice working groups and external networks and steering committees; • Contribute to creating and maintaining a culturally safe service for Aboriginal and Torres Strait Islanders and other marginalised groups; • Contribute to the implementation of the WEstjustice Strategy 2020-2023 and the Impact Areas 2020-2023; and • Other relevant work as directed.
Qualifications & Skills	
Key Selection Criteria	Mandatory <ol style="list-style-type: none"> 1. A degree in law, admission to practice and an unrestricted practicing certificate or equivalent PQE 2. Demonstrated legal practice experience in civil and/or criminal law, including managing all aspects of casework and case management to a very high standard 3. Demonstrated legal advocacy experience, including developing and co-ordinating highly effective systemic impact work and strategic policy submissions 4. Strong commitment to social justice, community education and engagement, including a demonstrated understanding of the social context of law and the issues faced by vulnerable communities 5. Demonstrated ability to think and act strategically and with high integrity to meet clients' needs 6. Demonstrated ability to work effectively with clients, colleagues, relevant agencies and stakeholders 7. Ability to formally/informally mentor junior staff, pro bono lawyers, volunteers and students with their work as required 8. Ability to work autonomously, under the general direction of senior employees, including highly developed organisational and administration skills 9. Community legal education experience (training or teaching) including the ability to prepare and deliver high quality, effective presentations 10. Excellent written and oral communication skills

	<ol style="list-style-type: none">11. Understanding of, and commitment to, WEstjustice's Vision, Purpose, Strategic Plan and Impact Areas12. Eligible for or current Working with Children Check and undertake a National Police Check <p>Desirable:</p> <ol style="list-style-type: none">1. Demonstrated project management skills and experience, including evidence of being able to manage a project end-to-end2. Sound understanding of monitoring and evaluation methodologies3. Experience in court or tribunal advocacy
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Last Reviewed: June 2021

Next Review: June 2022